

MEMORANDUM FOR COMMANDERS/DIRECTORS, MAJOR SUBORDINATE  
COMMANDS, LABORATORIES, AND FIELD OPERATING  
ACTIVITIES

SUBJECT: Delegation of Classification Authority to Managers

1. References:

a. Memorandum, CEHR-E, subject as above, dated 19 February 1997.

b. Assistant Secretary of the Army (Manpower and Reserve Affairs) policy, subject: Delegation of Position Classification Authority, dated 17 November 1997.

2. Reference a provided the authority for USACE commanders to delegate classification authority to managers and supervisors who were properly trained and who had budget authority. Reference b authorizes the delegation of classification authority to managers and supervisors throughout Army. The one substantive difference between the two policies is that Army no longer requires that the delegation of classification authority can only be to those managers and supervisors who have budget authority while the USACE policy still contains this provision.

3. Effective immediately, reference a is revised to remove the requirement that managers cannot be delegated classification authority without concurrent budget authority. This requirement is in paragraph 4-3b of the enclosure to the referenced memorandum, which is rescinded. All other provisions of the policy remain in effect.

4. As under the current policy, the classification of positions may only be made through the application of position classification standards issued by the Office of Personnel Management or other proper authority. It is imperative that we exercise the authority wisely.

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JOE N. BALLARD  
Lieutenant General, USA  
Commanding