

23 September 1999

CEHR-E

MEMORANDUM FOR STAFF PRINCIPALS, HQUSACE, AND
COMMANDERS/DIRECTORS, MAJOR SUBORDINATE
COMMANDS AND FIELD OPERATING ACTIVITIES

SUBJECT: Sponsorship of Civilian Employees

1. Reference AR 600-8-8, The Total Army Sponsorship Program, 1 July 1993.
2. The Total Army Sponsorship Program is designed for Active Army, civilian employees, and Reserve Components. It provides a system for commanders to exercise their responsibility to assist soldiers, civilian employees, and families successfully relocate into and out of their commands. Sponsorship is a commander's program in which commanders and individual sponsors are key to success.
3. Program implementation has not been as effective for our civilian employees as it has for our military members. Request you ensure civilians are included in your sponsorship programs as outlined in the referenced regulation. Program compliance will be an item on upcoming command inspections.
4. The point of contact is Cheryl Vinci (202 761-0334).

/s/

JOE N. BALLARD
Lieutenant General, USA
Commanding