

* Regulatory Specialist(s) GS-5/7/9/11 *
* Multi-disciplinary *
* *
* Technician(s)/application *
* clerk(s) *

ENCL 2

REGULATORY BRANCH STANDARD ORGANIZATION
MODEL A

1/Regulatory Branch is responsible for the functions listed in EC 10-1-55, dated 30 NOV 92.

2/In the context of this chart, multi-disciplinary includes the full range of disciplines which are appropriate for the position.

3/A branch office may include an assistant branch chief, provided the number of personnel in the branch total more than 40. For a branch with less than a total of 40, the assistant chief may be established provided that position has a dual role.

4/A geographic section is fully or partially responsible for the full range of functions described in EC 10-1-55, dated 30 NOV 92. If a policy analysis section is adopted, a geographic section would have full responsibility, within the designated geographic area, for the functions described in items 1, 2, 3, 4, 6, 7, 9, and 10. Partial (i.e., supportive) responsibilities would include the functions described in items 5, 8, 11, and 12.

5/As an option, all or portions of a geographic section may be physically located out of the district office. If a field office has full Geographic Section status, a section chief may be included.

6/The policy analysis section is an optional section. The functions listed in EC 10-1-55 which may be applicable to this section include items 1, 5, 8, 9, 10, 11 and 12. Staffing of this section is by detailed assignments not to exceed time periods established for such assignments. Project Managers and Regulatory Specialists can be expected to continue a minimal workload related to items 2, 3, 4, 6, and 7 of the functions statement. Supervisory authority is through the Assistant Branch Chief. A permanent section chief for the policy analysis section is not appropriate due to the supervision of detailed staff and to avoid conflicts with staff maintaining a portion of their permit evaluation or enforcement workload from the geographic section to which they are permanently assigned.

7/The administration section is an optional section responsible for all of the administrative and support services required for the efficient and effective operation of the branch. The positions listed serve as examples; specific requirements are to be determined by the Branch Chief. Alternatively, administrative and support responsibilities may be distributed throughout the branch office and sections.