

DIRECTORATE OF LOGISTICS

Mission

Provide policy guidance and staff management for all USACE logistics plans, programs, functions, processes, practices, services, and automated information systems. Provide staff responsibility for overall coordination of the major logistics disciplines: supply, maintenance, readiness, material (including all USACE owned or controlled personal property), ILS, transportation, travel, and facility management (real property excluding civil works projects).

OFFICE OF THE DIRECTOR

Functions

1. Plans, develops, coordinates and integrates logistics programs to provide responsive and economical products and services in support of the USACE missions.
2. Serves as advisor to the Commander, USACE on all logistics matters.
3. Serves as the central point of contact for all logistics programs with the Department of the Army, USACE Major Subordinate Commands, Laboratories, and Field Operating Activities, and with other Army Major Commands and government agencies.
4. Establishes long range goals for all logistics programs.
5. Responsible for management oversight of Supply, Transportation and Maintenance Career Programs.
6. Plans and executes command, staff and technical inspections in all mission areas.
7. Provides supervision and management oversight for logistics systems and component logistics systems.
8. Plans, programs and budgets for directorate resources and for certain HQUSACE support.
9. Provides policy, technical guidance, and evaluation of operations and management of USACE civil and military aviation support.
10. Develops and promulgates policy and guidance for logistical support of mobilization and emergency operations.
11. Staff proponent for planning and execution of the Army/USACE Communities of Excellence Program.

MACOM ENGINEERS OFFICE
Functions

1. Provides policy on real property asset management for USACE real property, excluding civil works operational facilities unless owned/leased by the revolving fund.
2. Establishes and directs USACE policy for management of facilities engineering, leases, and work space management planning and utilization for USACE.
3. Provides procedures and central oversight for planning, programming, budgeting, and execution of programs and projects for facilities internal to USACE.
4. Establishes and directs USACE policy for facilities master planning and capital investment strategy, new construction, and space acquisition.
5. Validates subordinate activity master plans, new space and construction/acquisition requirements, including development of facilities requirements in USACE POM (MILCON, OMA, etc.) and PRIP submissions.
6. Maintains current space utilization, real property inventory records, and insures data is integrated into DA systems and USACE real property master plans.
7. Provides planning and programming funding guidance for major repair projects, maintenance, construction, and alteration projects.
8. Reviews and validates unspecified minor MCA (UMMCA), minor construction, and emergency requirements that cannot wait for normal programming.
9. Coordinates development of new construction (PRIP and MILCON) and major RPMA/BASOPS projects in the POM and PRIP submissions through USACE Construction Requirements Review Committee (CRRC).

MAINTENANCE AND SUPPLY DIVISION
Mission

Provide policy and staff supervision over USACE materiel maintenance management and supply management programs.

OFFICE THE CHIEF
Functions

1. Plans, programs, develops, integrates and executes the maintenance and supply programs.
2. Serves as proponent and principle advisor for materiel maintenance and supply programs for USACE.
3. Serves as proponent for USACE Supply Management and Materiel Maintenance Career Programs.
4. Serves as proponent for USACE standard automated maintenance and supply systems.
5. Serves as the USACE Equipment manager.

SUPPLY
Functions

1. Formulates policies, implements and evaluates regulations and procedures for USACE supply management program.
2. Manages or serves as proponent and USACE liaison for Department of Defense Activity Address Codes (DODAAC) and Federal Activity Address Codes (FEDAAC) additions, changes, and deletions.
3. Serves as proponent liaison for the Precious Metal Recovery Program.
4. Supports or serves as proponent liaison for the Department of Defense Resource Recyclable Program.
5. Exercises management supervision or serves as proponent liaison for the Controlled Cryptographic Item Serialization Program.
6. Serves as proponent liaison for the Department of Defense Small Arms Serialization Program.
7. Exercises management and technical supervision of USACE Command Supply Discipline Program.
8. Serves as proponent liaison for the Petroleum Recovery, Recycling and Disposal Program.
9. Serves as proponent for the assignment and management of USACE mission supply support activities.
10. Develops, maintains, and manages automated property and inventory management systems.

11. Serves as proponent for Petroleum Quality Surveillance and Technical Assistance Program.

12. Collects and analyzes supply management performance data for all USACE elements.

13. Serves as proponent liaison for the Army Continuing Balance System-Expanded.

MAINTENANCE Functions

1. Formulates polices, implements and evaluates regulations and procedures for USACE materiel maintenance management program.

2. Exercises management and technical supervision, and serves as liaison for the Army Oil Analysis Program.

3. Collects and analyzes materiel maintenance data for all USACE personal property.

4. Formulates policies and implements regulations and procedures for the USACE Materiel Maintenance Management Program.

5. Provides management and technical support as liaison for the Army Test, Measurement, and Diagnostic Equipment Program.

6. Provides USACE technical advice for materiel maintenance.

7. Evaluates, determines and programs requirements for automation of materiel maintenance management systems.

TRANSPORTATION DIVISION Mission

Provide policy, planning, and staff management to all USACE activities for transportation to include Traffic Management and Transportation Operations Management.

OFFICE OF THE CHIEF Functions

1. Serves as proponent for the senior transportation advisor for HQUSACE and USACE.

2. Serves as proponent for the USACE Transportation Management Career Program Manager.

3. Serves as proponent for USACE liaison with all other DOD

and Federal agencies for approval of fixed wing, jet and rotary airlift.

4. Develops/implements policies, standards, data collection, and procedures for sound management of the USACE Foreign Travel Program.

TRAFFIC MANAGEMENT Functions

1. Formulates policies, implements and evaluates regulations and procedures for overall travel and traffic management activities.

2. Evaluates, interprets and renders decisions on travel claims based on Joint Federal Travel Regulations/Joint Travel Regulations, and the Comptroller General.

3. Reviews and provides information from the Joint Travel Regulation and Department of Army regulations concerning entitlements.

4. Resolves USACE travel problems for which no precedent has been established.

5. Provides USACE technical advice and analysis on transportation entitlements.

6. Serves as proponent and liaison for USACE travel activities with DOD, DA, other agencies, and the private sector.

7. Authenticates OCONUS travel orders and foreign travel orders for USACE personnel.

8. Determines/identifies MACOM level transportation requirements for people and things.

VEHICLES MANAGEMENT Functions

1. Exercises management and technical supervision of USACE motor vehicle fleet. Develops policy, guidance, procedures and technical instructions for the operations, maintenance and use of motor vehicles for civil works and military funded activities.

2. Acquires through the TACOM acquisition process (military funded) or through GSA, or reviews and approves procurements (civil works funded) through GSA or direct purchase all USACE motor vehicles.

3. Establishes and maintains adequate records for inventory requirements, authorizations, distribution, operations, use, maintenance and cost and performance reporting IAW PL 99-272.

4. Responsible for requirements review of motor vehicles in the military Tables of Distribution and Allowances (TDA), Equipment Section, and Civil Property Authorization Document (CPAD) authorizations and changes for USACE.

5. Procures and manages distribution of USACE Government motor vehicle license plates and maintains central registry for all USACE vehicles.

6. Serves as the National Inventory Control Point (NICP) for all USACE owned/operated vehicles.

7. Manages the USACE U.S. Government Fleet Services Card program.