

CEMP-N (1140-1-211)

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (CIVIL WORKS)

SUBJECT: Request From [name of requesting entity] for Assistance

1. PROBLEM: The [name of requesting entity] has requested assistance (Enclosure 1) from the U.S. Army Corps of Engineers to [describe, generally, the requested services].
2. RECOMMENDATION: That the ASA(CW) approve this request and sign the certification (enclosure 2) that the Corps is uniquely equipped to provide the requested services.

APPROVED _____ SEE ME _____ OTHER _____

3. BACKGROUND AND DISCUSSION:

- a. [Provide detail necessary to completely characterize the request for services and the written discussion on why the Corps is uniquely qualified to perform the services. The discussion should include why the private sector expertise is not adequate, and specifically what efforts the requesting state or local government undertook to determine the options available in the private sector and why they are not appropriate for this work. The information should provide a compelling case that the Corps is a "unique" source of expertise. (Immediacy of need, cost savings to the customer or Corps familiarity with a project that was built by the Corps 10 years ago are not compelling justifications. A compelling argument for life safety issues may justify the certification.)]

b.

4. IMPACT: The capability exists to provide support with no impact on civil or military missions.

FOR THE COMMANDER

Enclosures

WILLIAM R. DAWSON
Chief, Interagency and International
Services Division
Military Programs



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY
CIVIL WORKS
108 ARMY PENTAGON
WASHINGTON DC 20310-0108
9 September 2002



REPLY TO
ATTENTION OF

MEMORANDUM FOR THE DIRECTOR OF MILITARY PROGRAMS

SUBJECT: Request for Approval to Support the City of New York Police Department

This responds to your memorandum of July 30, 2002, recommending approval of the subject request for assistance and requesting certification that the U.S. Army Corps of Engineers is uniquely equipped to perform the requested services.

I certify the U.S. Army Corps of Engineers is uniquely equipped to perform the requested services. I understand that this work will be performed on a reimbursable basis and I hereby delegate the authority to execute this work to the Chief of Engineers, U.S. Army Corps of Engineers.

R. L. Brownlee
Acting Assistant Secretary
of the Army (Civil Works)