

SECTION C

DESCRIPTION/SPECIFICATIONS/WORK STATEMENT SPECIFICATIONS FOR RECREATION AREA CLEANING, VAULT PUMPING, AND PEST CONTROL SERVICES

1. GENERAL

1.1 SCOPE OF WORK. Work shall consist of furnishing all labor, equipment, and material necessary to clean, service, and maintain sanitary conditions, pump vaults, and provide pest control at the recreation areas at Rend Lake in accordance with the work schedule and specifications contained herein. Contractor's work and responsibility shall include, but is not limited to, all job planning, programming, scheduling, administration, inspection, and management necessary to accomplish the required specified services. Contractor shall assure that all work is accomplished in accordance with contract requirements, all applicable laws, regulations and/or written directives issued by the Contracting Officer or his authorized representative. All work shall be performed to the satisfaction of the Contracting Officer or authorized representative.

1.2 DEFINITIONS. As used throughout this description/specification, the following terms shall have the meaning set forth below:

a. CONTRACTOR - the term Contractor refers to the prime Contractor and all contractor employees and personnel. The prime Contractor shall be responsible for ensuring all subcontractors comply with the provisions of this contract.

b. CONTRACTOR REPRESENTATIVE - a foreman or superintendent, assigned to represent the interests of the Contractor with regards to all matters involving the contract.

c. CONTRACTING OFFICER (CO) - the term "Contracting Officer" means the person executing this contract on behalf of the Government, and any other officer or civilian employee who is properly designated Contracting Officer; and the term includes, except as otherwise provided in this contract, the authorized representative of a Contracting Officer acting within the limits of their authority.

d. QUALITY CONTROL - the term "Quality Control" refers to action taken by the Contractor and/or their personnel to document, inspect, and control performance of services to ensure they meet the specifications and requirements of this

contract.

e. QUALITY ASSURANCE - the term "Quality Assurance" refers to action taken by the government to ensure the Contractor's quality control system is functioning and effective, and the Contractor is providing services which are in accordance with this contract.

f. Q.A.S.P. - Quality Assurance Surveillance Plan. This is a detailed plan defining Government inspection methods.

g. C.D.R. - the Control Deficiency Report is a written record of unsatisfactory performance by the Contractor as documented by the Quality Assurance Inspection.

h. GRILLS/BRAZIERS - any facility designated as a place to build a fire, including but not limited to, pedestal grills, half-barrel grills, braziers, fire rings, etc.

i. CLEAN(ED) - refers to, but not limited to, facilities free of dirt, garbage, paper, metal, trash, debris, driftwood, plastic, cigarette butts, rocks, animal remains, tree limbs, sticks, algae, moss, glass, bottle caps, pull tabs, tape, thumb tacks, push pins, gravel, mud, sand, grass, vegetation growth (this includes growing within cracks and expansion joints in sidewalk roadways and parking lots), cut grass from all mowing operations, leaves, graffiti, grease, stains, food particles, defecation of any kind, residues, mineral and hard water deposits, insects, spiders, and all nests, webs, ashes, charred wood, soap scum, mold, mildew, water spots, standing water, detergent residue, slippery conditions, and shall be free of offensive odor and disinfected.

j. BUILDING INTERIORS - refers to but not limited to all fixtures, floors, inside walls, ceilings, exposed joices, exposed studs, partitions, trash cans, tables, benches, showers, and toilet stools. Fixtures include sinks, soap holders, commodes (lids and risers), urinals, hand dryers, mirrors, light covers and fixtures, trash cans, screens, doors, louvers and ventilation system.

k. BUILDING EXTERIORS - refers to all but not limited to light covers and fixtures, louvers, screens, doors, windows, ventilation systems, recesses, eaves, windows, roofs, walls, signs, and water fountains affixed to buildings.

l. IMPACT PAD OR SITES - The terms "impact pad" or "impact site" shall be construed as all graveled or concrete areas around picnic tables, grills, camp pad areas using the discontinuance of gravel or concrete as a perimeter.

m. FULLY CLOTHED - The term "fully clothed" shall be construed as, at a minimum, contractor and employees must wear short sleeved shirts without abusive language and/or pictures, safety shoes as stated in EM 385-1-1, "Safety and Health Requirements Manual", and long pants without holes. **No shorts will be allowed.**

n. LITTER - refers to, but is not limited to, garbage, trash, debris, paper, metal, plastic, cigarette butts, glass, bottle caps, pull tabs, food, animal remains, driftwood, tree limbs, sticks, grass, vegetation growth, dirt, gravel, mud, sand, rocks, algae, moss, ashes, charred wood, and/or any other foreign material.

o. SEWAGE - refers to liquid, semi-liquid, solid waste matter and associated contaminated litter.

1.3 CONTRACT AREA AND LIMITS. Areas to be maintained will be specified in Appendix B. General location maps are available at the Rend Lake Management Office, 12220 Rend City Road, Benton, IL 62812, where they can be inspected at any time between 0800 and 1500, Monday through Friday (except holidays).

1.3.1 WORK PERIOD. The services listed herein shall be in accordance with Section F.

1.3.2 CLEANING SCHEDULE. The schedule of services shall be in accordance with Appendix C.

1.4 UTILITIES. Water and electricity required in the performance of this contract shall be provided by the Contractor when it cannot be obtained from Government sources. During the winter months and during repair operations water and electricity may be unavailable. Water and electricity may be obtained and utilized by the Contractor from government sources within the recreation areas at no cost to the Contractor or from other sources approved by the Contracting Officer. If water or electricity is obtained from sources other than the Government, all arrangements and payments, if any, shall be the responsibility of the Contractor. The absence of a government water or electric source will not relieve the Contractor of obligation to provide services as scheduled for any facility or area. Raw lake water shall not be used for cleaning.

1.5 SAFETY. All equipment used and work performed shall be in accordance with safety requirements set forth in Corps of Engineers Manual, EM 385-1-1 entitled, "Safety and Health

Requirements Manual", 3 September 1996, and all other current revisions. Copies of the Safety Manual are available at the Rend Lake Management Office. Any unsafe work and/or actions will be stopped immediately. All equipment or materials found not to be in conformity with the requirements of EM 385-1-1 shall be removed from Government property immediately.

1.5.1 In order to provide safety controls for protection to life and health of employees and other persons, for prevention of damage to property, materials, supplies, and equipment, and for avoidance of work interruptions in the performance of this contract, the Contractor shall comply with all pertinent provisions of EM 385-1-1, and shall also take or cause to be taken such additional measures necessary for that purpose. Compliance with the provisions of this clause by employees and subcontractors will be the responsibility of the Contractor.

1.5.2 The Contracting Officer shall notify the Contractor of any noncompliance with the provisions of this clause and any corrective action required. The Contractor shall, after receipt of such notice, immediately take corrective action. Such notice, when delivered to the Contractor or his representative at the site of the work, shall be deemed sufficient to take immediate action. If Contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop orders shall be made the subject of claim for extension of time or for excess costs or damages by the Contractor.

1.5.3 PROJECT SAFETY AND HEALTH PLAN. Contractor shall develop and submit a detailed, written safety and health plan, which includes a hazard analysis, an accident prevention plan, an indoctrination and training plan, and a hazard communication program (reference EM385-1-1, Section 1). This plan must indicate in detail the general policies and procedures for safe operation in the accomplishment of this contract. The plan shall show how the Contractor intends to perform all services in full compliance with the safety and health requirements set forth in EM 385-1-1, entitled "Safety and Health Requirements Manual", 3 September 1996. Contractor shall submit the safety and health plan to the Contracting Officer for approval a minimum of five (5) working days prior to the commencement of services under this contract. If the plan is judged not to be adequate and is disapproved by the Government, the Contractor must revise the plan and submit it to the Contracting Officer for acceptance within five (5) working days.

1.5.4 ACCIDENT REPORTING. An accident constitutes an incident or act involving the Contractor which may or may not have caused obvious damage to persons or property. All accidents shall be reported to the Contracting Officer within 24 hours of the occurrence. All serious accidents (those resulting in death or injury requiring medical attention), shall be reported immediately. All accident reporting shall be in accordance with EM385-1-1, Section 01.D ACCIDENT REPORTING AND RECORD KEEPING.

1.5.5 SAFETY EXPOSURE REPORTING. The Contractor shall maintain an accurate record of, and shall submit a monthly "SAFETY EXPOSURE REPORT" to the Contracting Officer in accordance with EM385-1-1 and the manner as prescribed at the pre-work conference. The report will cover hours worked during the previous month, accidents resulting in death, traumatic injury, occupational disease, and damage to property, materials, supplies, and equipment necessary to work performed under this contract. The report will be submitted the first week of the month with contractor=s invoice.

1.5.6 SAFETY VESTS. All personnel working within twenty-five feet of highways or roadways are require to wear a "safety orange", reflective vest.

1.6 VEHICLES. All vehicles utilized under this contract shall be presentable, serviceable, must meet all safety requirements set forth in EM 385-1-1 (see Section C.1.5, SAFETY), and shall comply with all applicable state and federal motor vehicle regulations. All systems and body panels that were installed at the time of manufacturing, i.e. fenders, brakes on all wheels, speedometers, gas gauges, complete exhaust systems, etc., shall be in good working condition. Any vehicle utilized under this contract that is found deficient shall be removed in accordance with Section C.4.2.2, INSPECTION OF EQUIPMENT, MATERIALS, AND SUPPLIES.

1.6.1 IDENTIFICATION OF CONTRACTOR VEHICLES. All Contractor vehicles shall be identified with the company name or logo, type of business, address, and phone number conspicuously displayed on **both** sides. Professionally done hand lettering, magnetic signs, or pressure sensitive decals with 1 2" or larger lettering may be used to comply with this specification. The signs shall be subject to the approval of the Contracting Officer.

1.6.2 The Contractor shall not drive off the paved or gravel access roads onto the grass at any time without prior

approval of the Contracting Officer.

1.6.3 No vehicles shall be left unattended for any extended periods of time at any recreation area or elsewhere without prior approval of the Contracting Officer.

1.6.4 Vehicles shall be operated in accordance with posted regulations and traffic control signs. The Contractor's speed in the contract area shall be closely monitored by the Contracting Officer.

1.6.5 All vehicles utilized under this contract for litter pickup along roadways in the recreation areas, adjacent county/township roads, and along the main dam shall use a rotating or strobe, amber light. Any vehicle that is not parked in a designated parking space in the recreation areas shall utilize their hazard lights (four-way flashers).

1.7 OMISSIONS. This contract may duplicate or not cover all specified activities, steps, and/or procedures required to accomplish contract work. In case of omission, the normal industry standards, practices, specifications and/or guides shall prevail. In no instance shall an omission be a reason to perform inferior work, produce a less than acceptable product or service, or to refuse to perform an intended activity.

1.8 OTHER CONTRACTS. The Contractor's attention is called to the fact that other Contractors and Corps of Engineers employees may be in the area for the purpose of performing duties. The Contractor will cooperate fully with all Contractors and Corps of Engineers employees in the area and shall not impede the work of other Contractors and Corps of Engineers employees in any way.

1.9 DAMAGES. The Contractor is responsible for taking any action necessary to protect all supplies, and property, including material and supplies issued by the Government to accomplish a job, against damage, theft, or loss. Government assumes no responsibility for loss or damage to any material, supplies, or property after it is received by, or in the possession of the Contractor. Any Government property lost or stolen due to negligence of the Contractor shall be replaced by the Contractor at no cost to the Government.

1.9.1 The Contractor shall use reasonable care to avoid damaging buildings, equipment, and vegetation on property. The Contractor shall replace or repair the damage at no expense to the Government within a time frame approved by the Contracting

Officer. If the Contractor fails or refuses to make such repairs or replacement, within the time frame, the Contractor shall be liable for the cost to make the repair or replacement, which will be deducted from the contract payment.

1.10 CAUTION. The work areas are located in heavily used recreational areas. All bidders are strongly encouraged to attend a pre-bid conference and inspection. **WARNING:** IN NO EVENT SHALL A FAILURE TO INSPECT THE SITE CONSTITUTE GROUNDS FOR WITHDRAWAL OF BID AFTER OPENING.

2. PERSONNEL REQUIREMENTS

2.1 MINIMUM MANPOWER REQUIREMENTS. The Contractor shall provide an adequate number of fully qualified personnel to perform the specified services properly and efficiently within the time limits specified. If the Contractor is unable to accomplish work in accordance with the requirements of this contract within the times specified, he shall immediately obtain additional personnel as necessary to fulfill the requirements of this contract.

2.2 EMPLOYEE CONDUCT. The majority of work will be performed in the presence of the general public; thus the conduct of all employees is critical and will be closely monitored. The Contractor shall be responsible for insuring that his employees strictly comply with all Federal and State laws. Any illegal or criminal activity may result in the removal of Contractor employee(s) from the project.

2.2.1 The Contractor or employees, while working on this contract, shall not consume or be under the influence of alcohol and/or drugs.

2.2.2 All workers are to be fully clothed, in accordance with Section C.1.2.m, FULLY CLOTHED & E.M. 385-1-1, "Safety and Health Requirements Manual", and maintain a neat and clean appearance.

2.2.3 While working on this contract, all workers shall have some form of exterior identification that is easily recognizable to the general public, such as uniforms, hats, t-shirts and/or I.D. badges, to designate them as employees of the Contractor. Prior to beginning work, the Contractor shall submit the identification to the Contracting Officer for approval.

2.3 CONTRACTOR EMPLOYEE IDENTIFICATION. The Contractor shall furnish the Contracting Officer the name, address,

telephone number, date of birth, and social security number of each employee. The Contractor shall also provide the Contracting Officer with a legible photocopy of the all employees valid drivers licenses.

2.4 REMOVAL OF CONTRACTOR EMPLOYEE. The Contracting Officer may require the Contractor to immediately remove from the work site any employee of the Contractor or subcontractor, who, in the opinion of the Contracting Officer, is incompetent; who endangers persons or property; who interferes with or impedes the public's use of the project, or who engages in criminal activity; or whose physical or mental condition is such that it would impair the employee's ability to safely or satisfactorily perform his work. Notification to the Contractor shall be verbal or telephonic, and shall be confirmed in writing as soon as possible. No such removal, however, will reduce the Contractor's obligation to perform all work required under this contract, and immediate replacement will be made as required. This requirement shall not be made the basis of any claim for compensation or damages against the United States or any of its officers or agents.

2.5 SUPERVISION. The Contractor shall establish a defined chain of command including Contractor Representatives, Quality Control Inspectors, and crew leaders. For the purpose of this contract, it is intended that the Contractor Representative and Quality Control inspectors shall be administrative positions whose responsibility is to ensure compliance with contract specifications. The Contractor Representatives and/or Quality Control personnel shall be required to have a copy of the contract in their possession at all times for referral concerning questions of Contractor responsibility.

2.5.1 CONTRACTOR REPRESENTATIVE. The Contractor shall appoint in writing, subject to the approval of the Contracting Officer, a minimum of two Contractor Representatives to serve as supervisors. A minimum of one Supervisor will be on the job site at all times during scheduled cleaning services and have full authority and power to act for the Contractor on items pertaining to overall work performance, management, coordination and supervision, whenever work specified herein is being performed. The Contractor Representative serves as the central point of contact with the Government for performance of all work under this contract. The Contractor Representative shall deal directly with the Contracting Officer for normal day-to-day administration of this contract. These individuals may also serve as Quality Control inspectors (see Section C.2.5.2, QUALITY CONTROL INSPECTOR), provided that their job performance in each category

is maintained at an acceptable level to the Contracting Officer.

2.5.1.1 During the Spring/Fall and Summer work schedule, neither the designated Contractor Representative nor the Quality Control inspectors may be working members of a crew performing any of the scheduled services while they are functioning as a Contractor Representative and/or Quality Control inspector. However, due to the reduced number of services requested during the Winter schedule, the Contractor Representative and/or Quality Control Inspectors may be working members of the crew during the winter schedule. Also, due to the vastly reduced potential number of services that might be requested at one time and the occasional nature of such requests, the Contractor Representative and/or Quality Control Inspector may be working members of the crew during optional and ASchedule B≡, IQC services which are performed outside the normal cleaning hours, provided that their job performance in each category is maintained at an acceptable level to the Contracting Officer. For example, one person could be sent out at 1700 to pump a vault that was about to overflow. This person could be designated as the Contractor Representative and, also, as the Quality Control Inspector.

2.5.1.2 The Contractor shall be responsible for reporting maintenance deficiencies and vandalism in Government facilities either by telephone, electronic communications or completion and submittal of a Maintenance Deficiency Report. The Contractor Representative shall be responsible for ensuring that all Maintenance Deficiencies Orders (form LMS 734) are detailed, readable, completed entirely, and submitted to the Contracting Officer upon completion of the scheduled services for the day. Any maintenance deficiency which is a hazard to public health or safety will be reported immediately, all other deficiencies will be reported within twenty-four (24) hours.

2.5.2 QUALITY CONTROL INSPECTOR. The Contractor is responsible for insuring that all work performed under this contract, including any performed by subcontractors, is in accordance with the specifications. To accomplish this, the Contractor shall appoint in writing, subject to the approval of the Contracting Officer, two Quality Control inspectors, who shall be responsible for the requirements set forth in Section C.3, INSPECTIONS.

2.5.3 CREW LEADER. The Contractor shall designate a responsible employee in each work crew to act as work leader, and to complete a daily activity report, which is to be submitted to the Contracting Officer each day.

2.5.3.1 The daily activity report for each work crew shall include, as a minimum, the following:

- Crew leader's name
- Date
- Crew designation
- List of location, bid item, time completed
- Location of hot grills
- Location of non-serviced items
- List of any damage, vandalism, or inoperable facilities

3. INSPECTIONS

3.1 CONTRACTOR QUALITY CONTROL. The Contractor is responsible for establishing and maintaining an adequate quality control system to satisfactorily inspect and ensure that all work performed by the Contractor's organization is in full compliance with this contract. The Contractor shall designate, in writing, Quality Control inspectors, as described in Section C.2.5.2, QUALITY CONTROL INSPECTOR, whose duty shall be to verify contract compliance of all work performed, to include reviewing each work leader's daily activity report to ensure that it is legible, understandable, and complete, and to notify the Contracting Officer of anything requiring his immediate attention.

3.1.1 The Contractor Quality Control inspectors shall provide the Contracting Officer with a copy of all Quality Control reports by 0800 of the following day on which services are performed under this contract.

3.2 CONTRACTOR QUALITY CONTROL PLAN. The Contractor is responsible for establishing and maintaining a complete Quality Control System to insure satisfactory performance of all sections of the contract. (See Section E).

3.3 GOVERNMENT QUALITY ASSURANCE. The Government will monitor and inspect the Contractor's operation to ensure the Quality Control Plan is in place and is working, and that the Contractor's performance meets all contract specifications. The Government will monitor the Contractor's service performance through a Quality Assurance Surveillance Plan (QASP) utilizing the random sampling method, the planned sampling method, unscheduled inspection method and/or the 100% inspection method. The Government reserves the right to alter or change the type of inspection plan at it's discretion at any time, and to make deductions accordingly. The QASP is included for information purposes only, and will not be made part of any

resulting contract.

3.4 REPERFORMANCE AND REINSPECTION. The Government may require the Contractor to reperform services, not on the random sample, which are found to be deficient by the Quality Assurance inspector. Should it become necessary for the Government Quality Assurance inspector to perform re-inspections of defective work that was required to be redone (due to failure of the Contractor's Quality Control system to locate and cure these deficiencies prior to the initial Quality Assurance inspection), there will be a re-inspection charge. These charges will be deducted, in accordance with the QASP, from the Contractor's monthly invoice.

3.5 PERFORMANCE EVALUATION MEETINGS. The Contractor, his Contractor Representative, and/or Quality Control inspectors shall meet with the Contracting Officer or his representatives as often as determined necessary by the Contracting Officer in order to discuss performance. Mutual effort will be made to resolve any and all problems identified.

4. CONTRACTOR FURNISHED EQUIPMENT, MATERIALS, AND SUPPLIES

4.1 GENERAL - Unless otherwise stated, the Contractor shall furnish and maintain all sufficient equipment, materials and supplies suitable to satisfactorily perform the requirements of this contract.

4.1.1 All equipment shall be maintained in safe operating condition complying with all requirements of EM 385-1-1 and in accordance with Section C.1.5, SAFETY. A regular schedule of preventive maintenance shall be followed on all equipment.

4.1.2 If the Contractor is unable to accomplish work in accordance with the requirements of this contract within the times specified, he shall immediately obtain additional equipment, materials, and supplies necessary to fulfill the requirements of this contract.

4.1.3 All Contractor's equipment, materials, and supplies shall be removed from Government property at the end of each working day unless otherwise approved by the Contracting Officer.

4.2 APPROVAL OF EQUIPMENT, MATERIALS AND SUPPLIES - Prior to commencing work, the Contractor shall attend a pre-work conference at the Rend Lake Management Office and submit to the Contracting Officer, a written statement identifying the grade, type, quantity, mixture, and manner of application of all

materials to be used during the contract period; and provide a list of all equipment, materials and supplies available to perform the services listed in this contract. All material, equipment, materials, supplies, and operating procedures must be approved by the Contracting Officer prior to the commencement of work, or prior to implementing any changes.

4.2.1 The Contractor shall be responsible for obtaining "Hazardous Materials Safety Data Sheets" from the manufacturers for all cleaning solutions or agents, insecticides, enzymes or bacterial agents, disinfectants, graffiti remover, or any other supplies of a chemical nature used in the operation of this contract. All MSDS sheets must be submitted to the Contracting Officer for approval prior to beginning any services required by this contract. In accordance with EM385-1-1, Section 0.1.B.04, the Contractor shall inventory the above mentioned items and submit this inventory to the Contracting Officer by the fifth day of each month.

4.2.2 INSPECTION OF EQUIPMENT, MATERIALS AND SUPPLIES.

The Contracting Officer may inspect all equipment, materials, and supplies at any time when on Government property. Any equipment or supplies found deficient shall be removed from service immediately until such time as deficiencies have been corrected and approved for use by the Contracting Officer. No such removal will reduce the Contractor's obligation to perform all work required within this contract. This requirement shall not be made the basis of any claim for compensation or damages against the United States or any of its officers or agents.

4.3 CREW SUPPLIES. The Contractor shall be responsible for maintaining each cleaning crew with sufficient supplies for performing each day=s required services.

4.4 MANUFACTURER'S DIRECTIONS. The Contractor shall be responsible for ensuring that all manufacturer's instructions for use of all materials and supplies are followed by all employees.

4.5 CLEANING EQUIPMENT, MATERIALS, AND SUPPLIES. The Contractor shall furnish all required materials and supplies including, but not limited to detergents/soaps, disinfectants, deodorizers, light bulbs, trash cans/refuse receptacles/refuse containers and liners, enzymes or bacterial agents, deodorant cakes, toilet paper, odor control chemicals, stain and/or graffiti remover, "out of order" signs, "closed for cleaning" signs, replacement locks, sanitary napkin receptacle liners, mops, brooms, shovels, toilet brushes, cleaning rags, squeegees, wire brushes with scrapers, hoses, sponges, buckets, rakes,

blowers, brushes, plungers, towels, power washer, safety equipment and any other materials required to clean, service and maintain sanitary conditions. All materials and supplies, once installed, (except trash cans/refuse containers) become property of the government.

4.5.1 DETERGENTS. Only soap, soap compounds, cleansers, and/or biodegradable detergents shall be used. If the Contractor uses a cleaning compound containing disinfectants and deodorants in lieu of applying these materials separately, the label must state that the compound is biodegradable. Non-abrasive cleansers shall be used on all stainless steel and porcelain fixtures and mirrors. The manufacturer's instructions shall be followed in mixing the proper strength solution for application.

4.5.2 DISINFECTANTS. Only standard commercial disinfectants shall be used. The manufacturer's instructions shall be followed in mixing the proper strength solution for application. The disinfectant may be mixed with the cleaning solution if the manufacturer's instructions on the disinfectant's label do not prohibit it. NOTE: Bleach will not be approved as a disinfectant for floors due to potential safety problems.

4.5.3 DEODORIZERS. Deodorizers must leave a strong and pleasant residual odor. The manufacturer's instructions shall be followed in mixing the proper strength for application. The deodorant may be mixed with the cleaning solution if the manufacturer's instructions on the deodorant's label do not prohibit it.

4.5.4 LIGHT BULBS. Replacement light bulbs, except mercury or sodium vapor, shall be furnished by the Contractor. Replacement bulbs shall be of a type and wattage approved by the Contracting Officer and meet the requirements of the light fixture. Replacement bulbs shall be approved by the Contracting Officer and become property of the government once installed.

4.5.5 TRASH CANS, REFUSE RECEPTACLES, REFUSE CONTAINERS, AND LINERS.

4.5.5.1 The Contractor shall provide and maintain an approximately 13 gallon, "tall kitchen" type, non-metallic trash can with hinged lid in each comfort station, and Dale Miller Youth Area mini-shower(2 containers in each); in each shower building and all other mini-shower buildings (4 containers in each); and in each cabin (1 container in each). All trash cans shall be uniform in design and color and be approved by the Contracting Officer prior to placement in facilities.

4.5.5.2 The Contractor shall provide and maintain 32 gallon, non-metallic refuse receptacles with hinged lid in each picnic shelter (1 container in each). All refuse receptacles shall be uniform in design and color and be approved by the Contracting Officer prior to placement in facilities.

4.5.5.3 The Contractor shall provide and maintain 55 gallon, durable commercial grade refuse containers constructed from a suitable material so as to hold refuse, prevent effluent leakage, and inhibit debris from escaping in accordance with Appendix E, or as designated by the Contracting Officer. All refuse containers that will be at beaches (see Appendix E) shall have hinged lids. All refuse containers and lids shall be uniform in design and color and be approved by the Contracting Officer prior to placement in facilities. The Contractor shall paint all containers each year during the month of March with Chateau Brown, oil base, high gloss enamel.

4.5.5.4 All cans/receptacles/containers shall be free of any sharp edges.

4.5.5.5 The Contractor shall be responsible for maintaining cans/receptacles/containers in good working condition and repairing, replacing or repainting, by the next servicing, any that are damaged, vandalized, defective, missing or are judged by the Contracting Officer as non-serviceable.

4.5.5.6 The cans/receptacles/containers shall be anchored to the structure provided to insure that they remain in their proper locations. In the event they are moved or stolen, they shall be returned or replaced by the Contractor to their proper locations at each regularly scheduled service.

4.5.5.7 The Contractor shall provide appropriately sized liners for cans/receptacles/containers. It is recommended that refuse liners will be made from recycled material and thick enough to prevent breakage during normal handling. Liners shall be approved by the Contracting Officer prior to use.

4.5.6 TOILET TISSUE. Toilet tissue made from recycled paper must be used, use of other recycled products is recommended.

4.5.7 ODOR CONTROL CHEMICALS. Contractor shall supply a non-pathogenic bacteria/enzyme solid waste destroyer with deodorizer for application in the toilet vaults. Deodorizers must leave a strong and pleasant residual odor. The

manufacturer's instructions shall be followed in mixing the proper strength for application.

4.5.8 SHOWER CURTAINS. New, mildew resistant, white, heavy duty, vinyl shower curtains, with rust-proof grommets and reinforced hems/seams, of sufficient length and width to prevent water from flowing out of the shower stall, and non-corrosive hooks for each grommet hole shall be provided by the Contractor. Once the curtains and curtain hooks are installed, they become property of the government and may not be removed.

4.5.9 POWER WASHER. Power washers shall be allowed for cleaning of concrete and poured floor, polyethylene shower partitions, and masonry block shower stalls. Caution will be taken when using the power washer to ensure that it is not used on any wood or fiberglass services. The Contracting Officer may disallow the use of power washers in some or all facilities if damage occurs. Reference Section C.1.9, DAMAGES.

4.6 VAULT PUMPING EQUIPMENT, MATERIAL, AND SUPPLIES. The Contractor shall furnish all equipment and supplies necessary to pump, wash down, recharge, cleanup, disinfect, and dispose of all waste products from vault pumping operations. Equipment shall be maintained so that no effluent can escape or leak from it.

4.6.1 TANK TRUCK. The Contractor shall provide and maintain a tank truck, with sufficient pumps and hoses, capable of removing all sewage from the vaults.

4.6.2 PRESSURE WASHER SYSTEM. The Contractor shall provide and maintain a pressure washer with water tank capable of washing the walls of the vault to remove sewage, agitating and diluting the sewage in the vault, and recharging the vault with ten inches of fresh water.

4.6.3 REFUSE REMOVAL TOOLS. Tools capable of removing all litter from the vaults. Tools may include, but not are limited to; two long handled clam rakes with 6 inch tines (rounded on the ends), long handled two-pronged grabbers, long handled hoes, plastic bags for litter and debris, rubber gloves, and safety glasses or a face mask.

4.7 PEST CONTROL EQUIPMENT, MATERIALS, AND SUPPLIES. The Contractor shall furnish all equipment, materials, and supplies necessary to provide pest control for recreation area structures. These structures shall include shower buildings, mini-showers, beach showers, comfort stations, cabins, picnic shelters/gazebos, and fee booths. The contractor will take immediate action to remove/eliminate all insect infestations when encountered. Failure to clean a facility to the contract specifications due to

insect infestation will not acceptable.

4.8 STORAGE. All supplies and equipment stored in Government facilities such as toilet tissue, towels, and trash can liners shall be kept in a neat and orderly fashion. Storage areas shall be kept clean and free of excess water and debris caused as a result of use by the Contractor. Failure to maintain the stored items in a neat and orderly fashion may be cause for the removal of the items from Government property. The Government, including any of its agents or officers, is not responsible for any of the Contractor's equipment, materials or supplies while stored, placed or used on Government property.

4.9 ELECTRONIC COMMUNICATION. The Contractor shall provide an electronic communications system tuned to the Government radio frequency (or other approved communications equipment) to allow for communications between the Contractor Representative and/or Quality Control inspector and Government personnel during times when services under this contract are being performed.

5. GOVERNMENT FURNISHED EQUIPMENT, MATERIALS, AND SUPPLIES

5.1 GENERAL. Except as noted below, the Government will not furnish any equipment, materials, or supplies under this contract.

5.1.1 KEYS. Keys will be provided by the Government. If key(s) are lost and/or not returned, a deduction fee of \$50.00 per key will be made from the Contractors monthly invoice. Keys will not be reproduced by the Contractor. The Contractor will supply, and update as needed, a list of employees who have keys and which keys they have been issued.

6. CLEANING SERVICES SPECIFICATIONS

6.1 SCOPE OF WORK. Work shall consist of furnishing all labor, equipment, and materials necessary to clean, service and maintain sanitary conditions at public use areas and facilities at Rend Lake in accordance with this contract.

6.2 FREQUENCY OF SERVICE. The required frequency of service is provided in Appendix C.

6.2.1 HOLIDAY CLEANING SCHEDULE. During Memorial Day, Labor Day, and the Fourth of July weekends, showers, mini-showers, beach showers, and comfort stations noted in Appendix C may be cleaned and serviced twice on Saturdays, Sundays, and

Federal Holidays (by the normally scheduled time and again, between 1230 and 1600). If additional holiday cleanings are required, they shall be performed as directed by the Contracting Officer and in accordance with the "optional" services bid price.

6.3 CHANGES TO SERVICE FREQUENCIES AND/OR FACILITY QUANTITIES. The Government reserves the option, should it become necessary, to decrease, increase or eliminate services, service frequencies and/or facility quantities in any or all recreation areas or portions of recreation areas. The Government may, at any time during the duration of this contract, open or close any recreation area or any portion of a recreation area and add or delete any services in the recreation area. The Contractor shall be given adequate notification to prepare for either contingency. This increase or decrease will be paid for or deducted from the Contractor's monthly invoice in accordance with the bid schedule. In addition, the Contracting Officer may, on special occasions such as major holidays or special events, change or reschedule a service frequency in order to provide for public safety and avoid conflicts with increased visitation. A minimum of twenty-four hours notification shall be given to the Contractor in such cases.

6.3.1 Occasionally, emergencies and maintenance problems arise that require the immediate closure of a facility. The Contractor shall be verbally notified as soon as possible, with written notification issued within five working days.

6.4 ADDITIONAL CLEANING (OPTIONAL). Additional cleanings are not guaranteed. If additional cleanings are required, they shall be performed as directed by the Contracting Officer.

6.5 SPECIAL EVENTS. The Contractor may be responsible for optional cleaning services including, but not limited to comfort stations, beach showers, picnic shelters, refuse containers, additional picnic tables, and litter removal prior to, during, and after a Corps of Engineers special event held at the Visitor Center or other recreation area, or for a large group with a special use permit where the Contracting Officer determines that additional cleaning services will be required. The Contractor shall be notified at least 48 hours prior to the event.

6.6 EXCEPTION TO CLEANING. If a facility is occupied by the public at the time of the scheduled cleaning, the Contractor shall ask permission to service the facility. If the public objects to the performance of the service, the Contractor shall immediately record the unit, by area and

number, on the daily activity report as a non-serviced unit. If the facility becomes unoccupied while the Contractor is still in the recreation area, the unit shall be cleaned as required and that unit shall be removed from the report. If the facility is still occupied, the report shall remain as is and shall be turned into the Contracting Officer for non-payment. The daily report must be kept current and maintained by the cleaning crew so that a unit which is found dirty and rejected by the Government's Quality Assurance inspector can be checked against the cleaning crew's report for occupied facilities. A facility that is confirmed as being occupied may then be counted as non-performance due to public use rather than rejected. The intent of this contract is to leave all facilities in a clean and sanitary condition.

6.7 WORK SCHEDULE. The Contractor shall submit to the Contracting Officer for approval a detailed work schedule showing approximate beginning and completion times for services required in this contract listed by recreation area. The work schedules must be submitted at least five (5) working days prior to the beginning of initial services or as requested by the Contracting Officer. The schedule shall include what equipment and supplies are to be used, the number of employees to be used, which bid items the employees will be performing, the names of Supervisors, Quality Control inspectors, and crew leaders. A detailed schedule of each crew indicating the approximate beginning and ending times for each facility should be included in the plan for each work crew. **Note:** Each scheduled work day the Contractor shall notify the Contracting Officer by radio or telephone that all bid items have been completed prior to leaving the project.

6.7.1 The Contractor shall provide with the work schedule, a list of telephone numbers where persons of authority within the Contractor's organization can be reached during non-duty hours.

6.7.2 Accuracy of work schedules is extremely important as it controls the time at which Government Quality Assurance inspections are performed, ensuring that said inspections are done only after the required service has been completed. Any variation or unforeseen change, such as being ahead or behind the approved schedule, must be reported immediately by radio, phone or in person.

6.7.3 Any proposed change to an approved schedule or change of Contractor Representative or Quality Control inspectors must be submitted in writing and approved by the Contracting Officer a minimum of five (5) working days prior to

implementation of the change.

6.8 WORKDAY. Services scheduled to be performed may not commence before 0430. Work on the interior of shower buildings, mini-showers, beach showers, or comfort stations may be completed from 0430 to 0600. No exterior work may be completed prior to the end of quiet hours at 0600. All services must be completed by 1530 on all scheduled workdays. The cabins located in the Dale Miller Youth Area shall be cleaned from 1400 to 1530. Any variation from this schedule must be approved in advance by the Contracting Officer.

6.8.1 If for any reason the day's required cleaning service cannot be completed within the required time frame, the Contractor must notify the Contracting Officer by 1530 of that day, either by radio, phone or in person, followed in writing within three working days, advising him of the facilities not serviced and the reason work was not completed. If sufficient time is available for completion of the uncompleted service prior to the next scheduled performance of the bid item, the Contracting Officer may approve the performance of these items by the Contractor. Deductions for services not performed will be made on the Contractor's monthly invoice in accordance with the bid schedule.

6.9 APPLICABLE PUBLICATIONS. The Contractor shall perform all work in accordance with applicable publications. They include but are not limited to:

MANUFACTURER'S RECOMMENDATIONS:

- For equipment and materials used by the Contractor
- Operating/Maintenance Manuals

INDUSTRIAL STANDARDS AND CODES (LATEST EDITIONS):

- American National Standards Institute
- EM 385-1-1, Safety and Health Requirements Manual of the US Army Corps of Engineers
- OSHA Safety Standards

7. FACILITIES TO BE CLEANED AND SERVICED

7.1 GENERAL. All facilities covered under this contract shall be cleaned in accordance with Section C.1.2.i, CLEAN.

7.1.1 The Contractor's cleaning services must result in all areas and facilities being left in proper working

condition, adequately supplied, and in a clean, sanitary and odor free condition within the specified times and restrictions.

7.1.2 Entrance gates at South Marcum Picnic, North Marcum Day-use, Gun Creek Picnic, North Sandusky Picnic, South Sandusky Beach, and River Road shall be locked open by 0800 each day these areas are serviced.

7.2 SHOWER BUILDINGS, MINI-SHOWERS, BEACH SHOWERS, AND COMFORT STATIONS. These units shall be thoroughly cleaned inside and outside. The entire building, including, but not limited to all fixtures, doors, walls, ceilings, exposed joices, headers, footers, sky lights, louvers, windows, window sills, partitions, sidewalks, fountains, hydrants, tables, benches, and showers shall be cleaned. Fixtures shall include, but are not limited to sinks, commodes (lids and risers), toilet stools, urinals, mirrors, hand dryers, trash cans, sanitary napkin receptacles, light covers, and tissue holders. "Closed for Cleaning" signs shall be used while any interior cleaning is being performed. Shower buildings and mini-showers shall be serviced by 0800. Campground comfort stations, beach showers, and beach comfort stations shall be serviced by 0900. All other comfort stations, shall be cleaned and serviced in all areas before 1200.

7.2.1 BUILDING. The entire building, including, but not limited to, floors, walls, ceilings, doors, partitions, benches, and fixtures shall be cleaned and disinfected each time the facility is serviced. All excess cleaning solutions shall be removed. After rinsing, all excess water shall be removed to prevent dripping, spotting, and standing water. Special effort shall be made to keep electrical switches, outlets, and toilet tissue dry. Stains shall be removed by use of an approved cleaner. Special attention will be paid to the removal of all debris including, but not limited to, insects, insect nests, webs, and bird nests from light covers, louvers, screens, doors, window, ventilation systems, recesses, eaves, and walls.

7.2.1.1 FLOORS. The Contractor must remove all stains, dirt, grease, soap scum, mold, mildew, visible travel paths, and/or any other foreign material each time the facility is serviced. **Note:** Shower Building floors must be scrubbed either manually or by mechanical means each time they are serviced in order for them to be considered acceptable.

7.2.2 SHOWERS. Shower walls and floors shall be cleaned and thoroughly disinfected each cleaning to maintain a sanitary condition. Special attention will be paid to shower

curtains, walls and floors to keep them free of mold, mildew, soap scum, and other foreign material and disinfected. Curtains and hooks are to be replaced when their condition warrants replacement on account of vandalism, theft, dirt/soap buildup, normal wear, generally dirty appearance, or as directed by the Contracting Officer.

7.2.3 TOILET TISSUE. An adequate supply of toilet tissue shall be maintained on tissue dispensers in facilities to preclude depletion prior to next servicing. The Contractor shall have a minimum of 24 additional rolls of toilet paper stored in the pipe chase of the South Marcum, South Sandusky, North Sandusky campground shower buildings and North Marcum & South Sandusky beach showers in the event a dispenser should become void of tissue during non-duty hours. Care shall be exercised during cleaning operations to protect toilet tissue from becoming wet. If toilet tissue becomes wet, a dry roll shall be placed in the dispenser.

7.2.4 DEODORANT CAKES. A minimum of one deodorant cake per urinal shall be maintained at all times. Deodorant cakes shall be of standard size and shape and shall be replaced when original size has been reduced by two-thirds (2/3). NOTE: Several types of urinals are present and may require urinal cake holders. Urinal cake holders shall be replaced if they become stained/discolored or once they are unable to be cleaned in accordance with Section C.1.2.i AClean(ed)≡.

7.2.5 VAULT DEODORIZER. An approved odor control chemical shall be applied to the interior of toilet vaults when the vault has been pumped dry, when a strong odor is present, and/or as directed by the Contracting Officer.

7.2.6 PLUMBING OBSTRUCTIONS. If toilets, urinals, sinks, floor drains or other plumbing systems are not functioning properly the Contractor shall attempt to correct the problem, through the implementation of accepted plumbing practices. Physical removal of obstructions shall be accomplished with the use of plungers, sewer rods, and tapes. At no time shall chemical drain cleaners be used to clear a sewage line. If the problem cannot be corrected, the Contractor shall lock the affected stall or side of the comfort station building and shall notify the Contracting Officer as soon as possible but no later than two hours after locking the door. An "Out of Order" sign (furnished by the Contractor) shall be attached by the Contractor to the locked door.

7.2.7 LIGHTS. Each time facilities are cleaned, light

fixtures and bulbs shall be inspected for working order, burned out light bulbs shall be replaced prior to final quality control inspection, and fixtures shall be cleaned. Replacement bulbs shall be of a type and wattage as required by the light fixture and as approved by the Contracting Officer. Defective light bulbs shall be disposed of properly.

7.2.8 WINDOWS. The interior and exterior of all windows and glass blocks shall be cleaned with a non-abrasive cleaner. Windows shall be streak free. Screens shall be cleaned each time the windows are cleaned.

7.2.9 REFUSE REMOVAL. The Contractor shall empty the trash cans and sanitary napkin receptacles, clean the cans and receptacles, and replace the liner on each day in which the facility is serviced. All refuse collected shall be disposed of in a dumpster located in the recreation area.

7.2.10 LITTER PICKUP. Litter pick-up shall be performed on all areas within a twenty (20) foot perimeter from the edges of the structure each time facilities are cleaned.

7.2.11 SIDEWALKS. All paved entrance landings and their associated sidewalks shall be cleaned for their full length each time facilities are serviced. Special attention will be paid to the removal of cut grass and vegetation in all cracks. All ice and snow shall be removed to bare pavement.

7.2.12 FOUNTAIN/HYDRANTS. Thoroughly clean all fountains, hydrants, and their base slabs. The bowl and bubbler of all drinking fountains shall be cleaned, disinfected and polished with approved disinfectants and metal polish. If drains have become blocked and cannot be cleared by removal of debris from the bowl or drain grate or if the water flow is impaired, the Contracting Officer shall be notified.

7.2.13 PIPE CHASE. The pipe chase in each building shall be cleaned once each month in accordance with a schedule submitted by the Contractor and approved by the Contracting Officer.

7.2.14 BULLETINS. The Contractor shall be responsible for removing "out of date" information bulletins and any fastening material that are posted on the building or an attached board.

7.2.15 DEODORIZER. Upon completion of all cleaning services for each building, a liberal application of deodorizer shall be applied to the interior of each building.

7.3 CABINS. Cabins (5 located at the Dale Miller Youth Area) shall be locked upon completion of service. These units shall be thoroughly cleaned inside and outside. Any damage to the facility shall be reported to the Contracting Officer.

7.3.1 BUILDINGS. The entire building, including, but not limited to, floors, walls, ceilings, exposed joices, doors, windows, blinds, benches, and beds shall be cleaned and disinfected each time the facility is serviced. All excess cleaning solutions shall be removed. After rinsing, all excess water shall be removed to prevent dripping, spotting, and standing water. **Water hoses and/or power sprayers will not be used to clean or rinse these areas.** Special effort shall be made to keep electrical switches, outlets, and breaker boxes dry. Special attention will be paid to the removal of all debris including, but not limited to, insects, insect nests, webs, and bird nests from light covers, louvers, screens, doors, windows, ventilation systems, recesses, eaves, and walls. Stains shall be removed by use of an approved cleaner.

7.3.1.1 SWEEPING. Sweeping of interior floor and exterior porch shall leave the areas clean. Any vegetative matter that does not come loose from joints or cracks shall be removed and deposited, with other swept material, in a dumpster located in the recreation area.

7.3.1.2 DAMP MOPPING. Damp mopping of interior floor and exterior porch shall leave the areas clean. The Contractor must remove all stains, dirt, grease, soap scum, mold, mildew, visible travel paths, and/or any other foreign material each time the facility is serviced. **Water hoses and/or power sprayers will not be used to clean or rinse these areas.**

7.3.1.3 EXTERIOR. The building exterior shall be cleaned each time the facility is serviced. Stains, such as mud dauber nests, shall be removed each time the facility is serviced, this includes the benches on the exterior of the building.

7.3.1.4 DEODORIZER. Upon completion of all cleaning services for each building, a liberal application of deodorizer shall be applied to the interior of each building.

7.3.2 TABLES. Tables shall be cleaned and disinfected each time the facility is serviced. All excess cleaning solution shall be removed. After rinsing, all excess water shall be

removed to prevent dripping, spotting, and standing water. Tables which have been assigned to cabins, but have been removed, shall be returned to the cabins and properly positioned. These areas are subject to intensive use by large groups approved through Special Use Permits by the Corps of Engineers.

7.3.3 LIGHTS. Each time facilities are cleaned, light fixtures and bulbs shall be inspected for working order, burned out light bulbs shall be replaced prior to final quality control inspection, and fixtures shall be cleaned. Replacement bulbs shall be of a type and wattage as required by the light fixture and approved by the Contracting Officer. Exterior light bulbs shall be replaced with yellow bug light bulbs. Defective light bulbs shall be disposed of properly.

7.3.4 WINDOWS. The interior and exterior of all windows and glass blocks shall be cleaned with a non-abrasive cleaner. Windows shall be streak free. Screens shall be cleaned each time the windows are cleaned.

7.3.5 REFUSE REMOVAL. The Contractor shall empty the trash cans, clean the cans, and replace the liner on each day in which the facility is serviced. All refuse collected shall be disposed of in a dumpster located in the recreation area.

7.3.6 LITTER PICKUP. Litter pick-up shall be performed on all areas within a twenty (20) foot perimeter from the edges of the structure each time facilities are cleaned.

7.3.7 SIDEWALKS. All paved entrance landings and their associated sidewalks shall be cleaned for their full length each time facilities are serviced. Special attention will be paid to the removal of cut grass and vegetation in all cracks. All ice and snow shall be removed to bare pavement.

7.3.8 BULLETINS. The Contractor shall be responsible for removing "out of date" information bulletins and any fastening material that are posted on the building or an attached board.

7.3.9 OCCUPIED CABINS. If the cabins is occupied or has camper's property in the cabin, the Contractor shall report or service in accordance with Section C.6.6, EXCEPTION TO CLEANING.

7.4 PICNIC SHELTERS/GAZEBO. These structures shall be thoroughly cleaned inside and outside. Entrance gates shall be locked open each morning facilities are scheduled to be cleaned.

Shelters shall be cleaned by 0800. These areas are subject to intensive use by large groups approved through Special Use Permits by the Corps of Engineers.

7.4.1 BUILDINGS. The entire building, including, but not limited to, floors, posts, walls, ceilings, exposed joices, doors, windows, and fireplaces shall be cleaned and disinfected each time the facility is serviced. All excess cleaning solutions shall be removed. After rinsing, all excess water shall be removed to prevent dripping, spotting, and standing water. Special effort shall be made to keep electrical switches, outlets, and breaker boxes dry. Special attention will be paid to the removal of all debris including, but not limited to, insects, insect nests, webs, and bird nests from light covers, louvers, screens, doors, window, ventilation systems, recesses, eaves, and walls. Stains shall be removed by use of an approved cleaner.

7.4.1.1 FLOORS. The Contractor must remove all stains, dirt, grease, soap scum, mold, mildew, visible travel paths, and/or any other foreign material each time the facility is serviced.

7.4.2 TABLES. Tables shall be cleaned and disinfected each time the facility is serviced. All excess cleaning solution shall be removed. After rinsing, all excess water shall be removed to prevent dripping, spotting, and standing water. Tables which have been assigned to shelters/gazebo, but have been removed, shall be returned to shelters/gazebo and properly positioned.

7.4.3 FIREPLACE/GRILL. Fireplaces, grills, and braziers shall be cleaned each time the facility is serviced. Ashes, charred wood, metal containers, food residue and other foreign material shall be removed from the fireplace, grill or brazier each time the shelter/gazebo is serviced. The Contractor shall extinguish any hot coals, ashes or charred wood until they are cold and present no fire hazard prior to disposing of them in a dumpster in the recreation area. Any damage or repair costs to dumpsters caused by the Contractor putting this material into the dumpster without completely extinguishing it will be the responsibility of the Contractor and will not be made the basis of any claim for compensation or damages against the United States or any of its officers or agents.

7.4.4 LIGHTS. Each time facilities are cleaned, light fixtures and bulbs shall be inspected for working order, burned out light bulbs shall be replaced prior to final quality control inspection, and fixtures shall be cleaned. Replacement bulbs

shall be of a type and wattage as shown in Appendix F. Defective light bulbs shall be disposed of properly.

7.4.5 WINDOWS. The interior and exterior of all windows and glass blocks shall be cleaned with a non-abrasive cleaner. Windows shall be streak free. Screens shall be cleaned each time the windows are cleaned.

7.4.6 REFUSE REMOVAL. The Contractor shall empty the refuse receptacles, clean the receptacles, and replace the liner on each day in which the facility is serviced. All refuse collected shall be disposed of in a dumpster located in the recreation area.

7.4.7 LITTER PICKUP. Litter pick-up shall be performed on all areas within a fifty (50) foot perimeter from the edges of the structure each time shelters/gazebo are cleaned.

7.4.8 SIDEWALKS. All paved entrance landings and their associated sidewalks shall be cleaned for their full length each time facilities are serviced. Special attention will be paid to the removal of cut grass and vegetation in all cracks. All ice and snow shall be removed to bare pavement.

7.4.9 FOUNTAIN/HYDRANTS. Thoroughly clean all fountains, hydrants, and their base slabs. The bowl and bubbler of all drinking fountains shall be cleaned, disinfected and polished with approved disinfectants and metal polish. If drains have become blocked and cannot be cleared by removal of debris from the bowl or drain grate or if the water flow is impaired, the Contracting Officer shall be notified.

7.4.10 MOWING. Each Friday on which shelters/gazebo are cleaned, the Contractor shall mow and trim the grass area within twenty (20) feet from the slab and sidewalk of each shelter. Grass shall be cut to a maximum uniform height of three (3) inches. The mowing discharge shall be directed away from all concrete surfaces. The contractor shall be responsible for removing all grass clippings and vegetation from the concrete sidewalks and shelter areas regardless of how it was placed there.

7.4.11 RESERVATION NOTICES. The Contractor shall be responsible for removing "out of date" reservation notices that are posted on the shelter sign.

7.5 GRILLS/FIRE RINGS. Grills/fire rings and slabs shall be cleaned each scheduled servicing. End flaps of each grill

(barrel type) shall be left open and ring type grills will be left in the up position when cleaned.

7.5.1 LITTER. All litter shall be removed from an area twenty (20) feet from the perimeter of the slab each time grills are cleaned.

7.5.2 HOT COALS. Contractor shall not clean grills or fire rings when hot coals are present. Grills and fire rings with hot coals will be listed on the crew leaders daily activity report as not serviced. Non-serviced grills and fire rings will be tallied monthly and deducted from the contractor's monthly bill in accordance with the bid schedule.

7.6 BEACHES. All Beaches shall be cleaned by 1000. SPECIAL ATTENTION SHALL BE GIVEN TO BEACHES TO ENSURE A SAFE AND SANITARY AREA.

7.6.1 Litter shall be removed from the sand and all areas within mowing limits including a minimum of twenty (20) feet outside the perimeter of defined mowing limits, mooring areas, and rip-rap in all beach areas.

7.6.2 Litter shall be removed from along the shorelines, and (30) feet adjacent to the sand at all beach areas.

7.6.3 Litter collected by the Contractor shall be disposed of in dumpsters within the recreation area.

7.6.4 All **sand** and debris shall be removed from concrete adjacent to the sand, including, but not limited to sidewalks, showers, fountains, and concrete edging, each time the beaches are serviced.

7.7 REFUSE CONTAINERS. The Contractor shall provide and service refuse containers at areas in accordance with Appendix E, or as designated by the Contracting Officer. The Contractor shall empty the refuse containers, clean the containers, and replace the liner on each day in which the facility is serviced. All litter within twenty (20) feet of the container shall be picked up and disposed of at the time of servicing. All refuse collected shall be disposed of in a dumpster located in the nearest recreation area.

7.7.1 When flooding conditions are present or imminent, all refuse containers located in low lying areas which are susceptible to flooding will be moved to higher ground at the

Contractor=s expense. The relocated containers shall be repositioned to their original, designated location when the flood conditions cease. The Government assumes no responsibility for refuse containers which were lost, damaged, or destroyed as a result of flood conditions. It will be the Contractor=s responsibility to obtain the lake elevation from the office when the possibility of flooding exists.

7.8 SCHEDULED LITTER PICKUP. Contractor shall remove all litter from recreation areas. Litter collected by the Contractor shall be disposed of in dumpsters within the recreation area. Litter pickup includes removal and cleanup of any ground fires and removal of any rock rings used with ground fires.

7.8.1 Litter shall be removed from all areas within and including a minimum of twenty (20) feet outside the perimeter of defined mowing limits in all recreation areas.

7.8.2 Litter shall be removed from waters edge to thirty (30) feet back along shorelines adjacent to mowed areas in all recreation areas.

7.8.3 Lake access trails shall be cleaned of all litter which is located on and within twenty (20) feet of the center line of the trail.

7.9 ROADWAY LITTER PICKUP. All litter shall be removed from roadways and shoulder areas to a point twenty (20) feet beyond the mowing limits. Litter collected by the Contractor shall be disposed of in dumpsters in the nearest recreation area. Roadway litter shall be removed from Rend City Road (both sides) extending from the railroad tracks south of the Corps of Engineers Administration Building north to the State Route #154 intersection and from the west end of the main dam road east to and including the portion of road heading east from the Sugar Creek parking lot to the curve in the road.

7.10 SPILLWAY LITTER PICKUP. All litter shall be removed from rip rap areas, upstream and downstream, of the main dam spillway, along steps and walkways to spillway, the outlet channel trail, the area adjacent to the outlet works exit channel and any offensive material (including dead fish) within the spillway stilling basin. The outlet channel trail consists of removing litter from on the trail and within twenty (20) feet from the centerline of the trail extending from the interior River Road parking lot to the termination of the rip-rap in the outlet channel. Litter collected by the Contractor shall be disposed of in dumpsters in the nearest recreation area.

7.11 OPTIONAL CAMPSITE CLEANING. All gravel campsite pads, concrete patios, and/or surrounding living areas and parking spur shall be cleaned.

7.11.1 Litter shall be removed from all areas within and including a minimum of twenty (20) feet outside the perimeter of defined mowing limits in and around the campsite.

7.11.2 All foreign material shall be removed from the parking spur and surrounding living area, to include any gravel impact site and concrete patio, within thirty (30) feet of the table, grill, and lantern hanger.

7.12 OPTIONAL PICNIC TABLES. Picnic tables and slabs shall be cleaned and disinfected each servicing as designated by the Contracting Officer. All excess cleaning solution shall be removed. After rinsing, all excess water shall be removed to prevent dripping, spotting, and standing water. Tables shall be properly repositioned at the designated picnic or camping site.

7.12.1 LITTER. All litter shall be removed from an area twenty (20) feet from the perimeter of the slab each time tables are cleaned.

7.12.2 OCCUPIED TABLES. If the picnic table is occupied or has camper's property on the table, the Contractor shall service in accordance with Section C.6.6, EXCEPTION TO CLEANING.

7.13 ADDITIONAL PICNIC TABLES. During periods of high usage or during special events, additional picnic tables may be placed in day use areas, near picnic shelters, or at the Visitor Center. The Contractor shall be responsible for moving the table from a storage area to the location and positioning it as directed by the Contracting Officer. The table shall be cleaned, in accordance with Section C.7.12, OPTIONAL PICNIC TABLES, prior to and after the event. Within 48 hours of the completion of the event, the Contractor shall return the table to the storage area.

8. VAULT PUMPING SPECIFICATIONS

8.1 SCOPE OF WORK. Work shall consist of furnishing all labor, equipment, and materials necessary to pump, wash down, recharge, cleanup, disinfect, and dispose of all products removed from the vaults in the recreation areas around Rend Lake in accordance with this contract. The Contractor shall be required to remove the entire contents of the vault. The Contractor shall be responsible for prevention of any spillage.

8.2 PUMPING PROCEDURES. All pumping will be completed through a manhole/pumping access, unless one is not present. Pumping through the toilet riser will only be allowed if no other access is available.

8.2.1 All litter/debris shall be removed from the vault and deposited into a leak proof container so as not to contaminate the surrounding ground. All litter removed during vault pumping shall be sealed in a watertight container, such as a trash bag, and disposed of in a dumpster in the recreation area.

8.2.2 All sewage shall be removed from the interior walls and floor of the vault. Extra care shall be taken to prevent spillage onto the floor, riser, walls, or toilet paper while removing litter/debris or pumping. Any wet or contaminated toilet paper shall be replaced during cleaning.

8.2.3 Recharge the vault with clean fresh water so that there is ten (10) inches of water covering the bottom of the vault under the toilet risers.

8.2.4 An approved odor control chemical shall be applied to the interior of toilet vaults when the vault has been pumped, when a strong odor is present, and/or as directed by the Contracting Officer.

8.3 CLEANING PROCEDURES AFTER PUMPING. The Contractor shall thoroughly clean and disinfect all contaminated areas resulting from the pumping process. Special attention will be paid to the toilet riser, ensuring that all surfaces, interior and exterior, are thoroughly cleaned and disinfected each time the vault is pumped.

8.3.1 All cleaning will be in accordance Section C.1.2.i. CLEAN(ED) and Section C.7.2 A... COMFORT STATIONS.

8.3.2 All equipment used for vault pumping shall be cleaned regularly and maintained in a sanitary, odor-free condition.

8.4 DISPOSAL OF SEWAGE. All sewage collected during pumping operations shall be disposed of at the Government land treatment plant at South Sandusky. The Contractor will not be allowed to dump any sewage that was not collected under this contract into the Government land treatment plants. The contractor shall supply an estimated amount of the gallons pumped on the contractors daily activity report within 24 hours after pumping operations.

9.0 PEST CONTROL SPECIFICATIONS

9.1 SCOPE OF WORK. Work shall consist of furnishing all labor, equipment, and materials necessary to provide pest control for recreation area structures around Rend Lake in accordance with this contract. These structures shall include shower buildings, mini-showers, beach showers, comfort stations, cabins, picnic shelters/gazebos, and fee booths.

9.1.1 Pest Control may include, but is not limited to, insects, spiders, and mice. Past history has shown a yearly problem with vault flies, wasps, and ants.

9.2 LICENSES. The Contractor or supervisor of application shall submit a copy of the required State of Illinois license for any applicators/operators that will be providing service under this contract to the Contracting Officer prior to any pesticide application. All pesticide applications shall be in accordance with all Federal, State, and local laws.

9.3 REQUIREMENTS. All pesticides and methods of application must be approved by the Contracting Officer prior to any pesticide application. The following conditions will be considered by the Contracting Officer before any approval is granted:

1. General use pesticides will receive approval over Restricted Pesticides.
2. Appropriate signs for treatment areas may be required.
3. Scheduling may be required for low use periods or restricted usage for a number of days.
4. Water use restrictions and reentry times shall be followed according to pesticide label directions.
5. No pesticide mixing, storage, or disposal will be permitted on Government property.
6. Pesticide labeled "WARNING" or above shall be handled in compliance with 40 CFR 165.
7. Care shall be taken to avoid all non-target areas and species.
8. Pesticide equipment, containers, packages, etc.

shall not be disposed of or stored on Government property.

9.3.1 PRE-USE. The Contracting Officer will provide pre-use pesticide forms to be completed by the Contractor and submitted to the Contracting Officer 48 hours in advance of any pesticide application.

9.3.2 POST USE. The Contracting Officer will provide post use forms to be completed by the Contractor and submitted to the Contracting Officer within 48 hours after the pesticide application.

9.4 APPLICATION. The Contractor shall apply pesticide by the fifth day of each scheduled month. Applications will continue, as needed or as directed by the Contracting Officer, to maintain control throughout the month.

9.4.1 The Contractor shall complete a termite inspection for each scheduled structure once during the year. A comprehensive report of the inspection findings shall be submitted with the invoice for the month that the inspections have been scheduled and completed. Control of termites will not be included in this Contract.

9.5 SPILLS/ACCIDENTS. The Contractor shall take all precautions to insure no pesticides spills or accidents occur. In the event an accident or spill occurs, the Contractor shall notify the Contracting Officer immediately and initiate clean-up procedures in accordance with the pesticide label.

9.6 MEASUREMENT AND PAYMENT. The Contractor shall achieve a 90% kill of the target species. Payment for application will not be approved by the Contracting Officer until the post use form is completed and returned to the Contracting Officer. For the purpose of bidding, the Contractor should include the yearly termite inspection in the bid item price for the monthly control of pests for each type of building.

10. ENVIRONMENTAL PROTECTION

10.1 SCOPE. This paragraph describes actions required for the prevention of environmental pollution during and as the result of operations under this contract. For the purpose of this specification, environmental pollution is defined as the presence of chemicals, physical, or biological elements or agents which adversely affect human health or welfare: unfavorably alter ecological balances of importance to human life; affect other species of importance to man; or degrade the

utility of the environment for aesthetic and recreational purposes. The control of environmental pollution requires consideration of air, water and land, and involves noise, solid waste management and management of radiant energy and radioactive materials as well as other pollutants.

10.2 PROTECTION OF LAND RESOURCES. The work areas on which the work is to be performed under this contract and the land resources adjacent thereto should be preserved in their present condition.

10.3 PROTECTION OF WATER RESOURCES.

10.3.1 CONTAMINATION OF WATER. Lakes, ditches, rivers, canals, waterways; or reservoirs shall not be polluted with fuels, oil, bituminous, calcium chloride, insecticides, herbicides or other similar materials harmful to fish, shell fish, or wildlife, or materials which may be detrimental to outdoor recreation.

10.3.2 DISPOSAL OF MATERIALS. The methods and locations of disposal of materials, wastes, effluent, trash, garbage, oil, grease, chemicals, etc., within the right-of-way limits shall be such that harmful debris will not enter lakes, ditches, river, canals, waterways or reservoirs by erosion.

10.3.3 PERMITS AND RESPONSIBILITIES. The Contractor shall, without additional expense to the Government, be responsible for obtaining any necessary licenses and permits, and for complying with any applicable Federal, State, and Municipal laws, codes and regulations, in connection with the prosecution of the work. The Contractor shall be similarly responsible for all damages to persons or property that occur as a result of his fault or negligence; shall take proper safety and health precautions to protect the work, the workers, the public, and all the property of other; shall also be responsible for all materials delivered and work performed until completion and acceptance of the contract.